



IP Office Fact Sheet

# Conferencing Applications



## Audio Bridge and Web-based Conferencing Center

### Overview

Avaya IP Office conferencing applications provide a private audio-conference bridge for communicating with a large number of people, as well as optional Web-based conferencing capabilities via the Conferencing Center add-on. Businesses can have up to 128 people conferencing simultaneously on multiple conference calls.

### Capabilities

**Built-in conferencing**—Arrange telephone conferences with internal and/or invited external participants. Conference calls can be planned in advance or arranged on the spot. New participants can be added while a conference is in progress. All a participant has to do is dial the telephone number reserved for the conference bridge. No special conferencing equipment is required.

**Conferencing with Phone Manager**—Using the IP Office Phone Manager application, employees can easily set up an immediate conference call from their PC screen, as well as dial the participants and keep control of who is on the call.

**Conferencing with VoiceMail Pro**—The IP Office VoiceMail Pro messaging application enables enhanced conferencing management and security, including the use of PIN (personal identification number) codes.

**Web capability with Conferencing Center**—The Conferencing Center application adds simple Web-based management and information sharing capabilities to IP Office Conferencing. With Conferencing Center, conferences can be scheduled and confirmed by e-mail using the Web Scheduler, or set up ad hoc. Documents and presentations can be saved in HTML format and published to the Web (by the host) for real-time viewings and briefings (complementing the audio conference).

### Benefits

- **Cost-effective**—Conference calls reduce travel, and wasted time.
- **Flexible**—Regular conference calls keep everyone in today's "virtual enterprise" working together.
- **Productivity**—IP Office conferencing applications create more effective working practices, leading to shorter project times and increased employee productivity
- **ROI**—If your company currently schedules audio conferences using third party providers on a regular basis, the return on investment in IP Office conferencing applications can be quick. For example, a company that holds just a couple of one-hour-long conference calls a day with 4 participants (or any equivalent), can see ROI in as little as 9-10 weeks, depending on location and provider fees.

**Avaya Advantage**

With the IP Office Conferencing Solution businesses can have one solution for their communications and conferencing needs, eliminating fees to service providers.

# Conferencing Options

	Audio Conference Bridge	Conferencing Center
<b>Format</b>	<ul style="list-style-type: none"> <li>Software CD-ROM</li> </ul>	<ul style="list-style-type: none"> <li>Web-based software package that consists of two parts: the Web Scheduler and the Web Client, which requires no download</li> </ul>
<b>System Requirements</b>	<ul style="list-style-type: none"> <li>IP403, IP406 V1 &amp; V2, and IP412 (Small Office Edition offers simple 3-party conferencing)</li> <li>Requires as many digital trunks/VoIP channels as external participants (for example 1 T1 allows 23/24 external parties, 1 E1 allows 30 parties and a VCM-20 allows 20 parties).</li> <li>Dial-in prompts and PIN codes for security require VoiceMail Pro R1.3 or higher, and associated PC specifications</li> </ul>	<ul style="list-style-type: none"> <li>IP Office R2.1 or higher; VoiceMail Pro R2.1 or higher; Phone Manager R2.1 or higher (optional); SoftConsole R2.1 or higher (optional)</li> </ul> <p>Conferencing Center Server requires:</p> <ul style="list-style-type: none"> <li>Pentium 4 2.8GHz above with 512MB RAM running Windows 2000/2003 Server (Windows XP/2000 Professional could be used but would typically support a max of 10 Web clients)</li> <li>Microsoft Internet Information Services (IIS) installed capable of supporting as many Web clients as required (refer to Microsoft for licensing)</li> <li>80MB of free disk space</li> </ul> <p>Conferencing Center Web Client requires:</p> <ul style="list-style-type: none"> <li>Internet Explorer 6.0 or higher (no download required)</li> </ul>
<b>User Requirements</b>	<ul style="list-style-type: none"> <li>Any telephone</li> </ul>	<ul style="list-style-type: none"> <li>Any telephone</li> <li>Networked PC with above requirements</li> </ul>
<b>Feature Detail</b>	<ul style="list-style-type: none"> <li>Conference control from IP Office Phone Manager Lite and Pro</li> <li>Phone commands* Access pre-arranged conference calls from any touch-tone phone</li> <li>Customized greeting*</li> <li>Conference entry/exit tones Single beep on entry/double beep on exit</li> <li>Conference call recording*</li> <li>Security PIN codes, CLI/ANI number screening as well as time &amp; date profiles can be setup*</li> <li>Privacy</li> <li>Remote Management enables a single person to manage the conferencing bridge facility from any location.</li> </ul> <p>*Requires VoiceMail Pro</p>	<ul style="list-style-type: none"> <li>Integration with SoftConsole and Phone Manager</li> <li>The Conferencing Center Web Scheduler offers: Web-based booking tool, "Listen-only" or "Speak &amp; Listen" mode for each participant, e-mail notification to all participants, Voice Conference Notification (VCN) to dial out participants, participants name announcements as they enter/leave the conference, unique computer generated Conference ID for security, unique PIN code for each participant, Web-based reports on conference usage and voting results.</li> <li>The Conferencing Center Web Client offers: real-time view of participants status (Dialed in, Logged on to Web client, Speak &amp; Listen, Listen Only), ability for the host to change participant status in real-time, raise hand function, Mute All / Un-Mute All / Whisper facility for the host, viewing area for reviewing PowerPoint™ presentations (or any other document saved in html format), questions &amp; voting facility.</li> </ul>

Capacities	IP403	IP406 V1	P406 V2	IP412
T1/ T1 PRI/ ISDN PRI	48/46/60	48/46/64	72/69/90	96/92/120
IP	20	20	30	60
Internal Users	64	64	64	2x64
Total Max	54	64	64	2x64

Note: These are the maximum possible capacities. Actual resources available for conferencing will be based on the specific configuration and operation of the system. Some IP Office system features (call intrusion and call recording) use conference resources. When any of these features are active, the number of slots available for conference parties is reduced.

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Printed in the U.S.A. 10/04 • EF-BP2132-02